



***Chevron-Texaco Web Interface for the
Series2k Management System***

Check out our web site:

www.series2k.com

Table of Contents:

TABLE OF CONTENTS:	2
<hr/>	
THE CHEVRON-TEXACO WEB INTERFACE	3
OVERVIEW	3
INSTALLATION OF THE EFT SYSTEM	3
SETUP OF THE EFT SYSTEM	3
EFT IMPORT TAB:	3
STATION ID CROSS REF TAB:	4
STATION DETAILS TAB:	4
TANKS DETAILS TAB:	5
ADD-ON DETAILS TAB:	5
PREPAID FUEL TAX DETAILS TAB:	6
IMPORTING FROM THE CHEVRON-TEXACO WEB SITE:	6
<hr/>	
IMPORTING DATA INTO THE SERIES2K:	8
REVIEWING DATA FROM THE CHEVRON-TEXACO WEB-SITE:	9
FUEL INVOICE REVIEW:	9
EFT DATA REVIEW:	9
BANK TRANSFER DETAILS WITH TRANSACTION BREAKDOWN:	10
CREDIT CARD DETAIL FORM:	10
EFT NOTICE DETAILS:	10
EFT REPORT SELECTION SCREEN:	11
EFT SETTLEMENT DETAIL TO YOUR BANK:	11
EFT CREDIT CARD FEES DETAILED BY MONTH:	12
EFT BANK TRANSFER GROUPED BY TYPE:	12
CREDIT CARD BATCHES BY DAY:	13
SETTING UP THE <i>SERIES2K</i> FOR CHEVRON-TEXACO / QUICKBOOKS INTERFACE:	13
<hr/>	
FIRST SETUP YOUR QUICKBOOKS ACCOUNTS:	13
SYNC QUICKBOOKS TO <i>SERIES2K</i>	14
POSTING TO QUICKBOOKS:	17
CONCLUSION	18

The Chevron-Texaco Web Interface

Series2k offers the dealers many options but one very important one written for the **Chevron-Texaco** Fuel Invoices and EFT data that can be downloaded from the web by the dealer, saves the dealers literally hour of work each month.

Overview

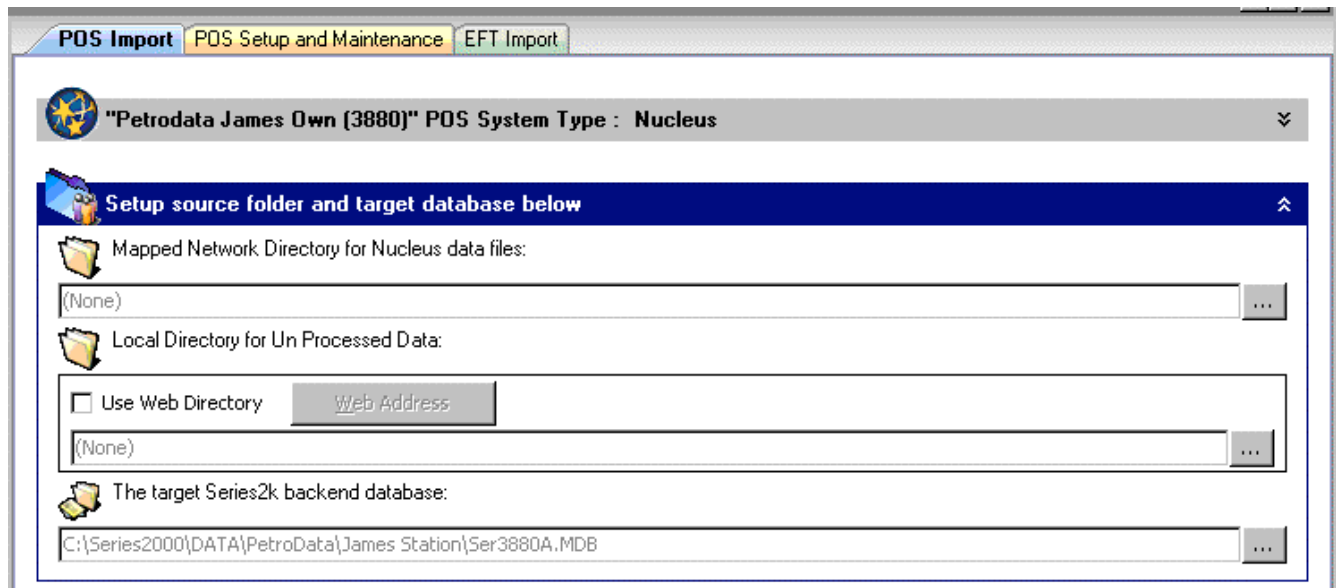
Chevron-Texaco Dealers that are supplied their fuel and credit card handling directly by **Chevron-Texaco** has access to their invoices and EFT's from the **Chevron-Texaco** web site. Daily the dealer will print their invoices and EFT's for manual entry to their back office system – UNTIL NOW. **Series2k** will automatically take the downloaded Fuel Invoices and EFT transactions including all Credit and Debit card batches, Credit and Debit card fees, bank transfers and other invoices and populate the **Series2k** system. Once checked that data can be sent automatically into QuickBooks to complete their accounting data entry. This will save hours of work each and every day, plus much more accuracy.

Installation of the EFT System

The EFT system is part of our POS interface and will be installed with the **Series2k** POS interface. If you are not using the POS interface to connect to the Wayne Dresser Nucleus, or the Plus, the Gilbarco Passport or the G-Site or the Ruby Verifone to the **Series2k** you can still get your EFT info using the same interface. The program is supplied and installed by your **Series2k** technician and will interface only with the **Series2k** Back Office Management System. If you need to install the program simply click on the EXE provided on your disk and enter the password and the system will auto load onto your computer.

Setup of the EFT System

Start your POS Interface from the icon on your main desktop and the following screen will be displayed:

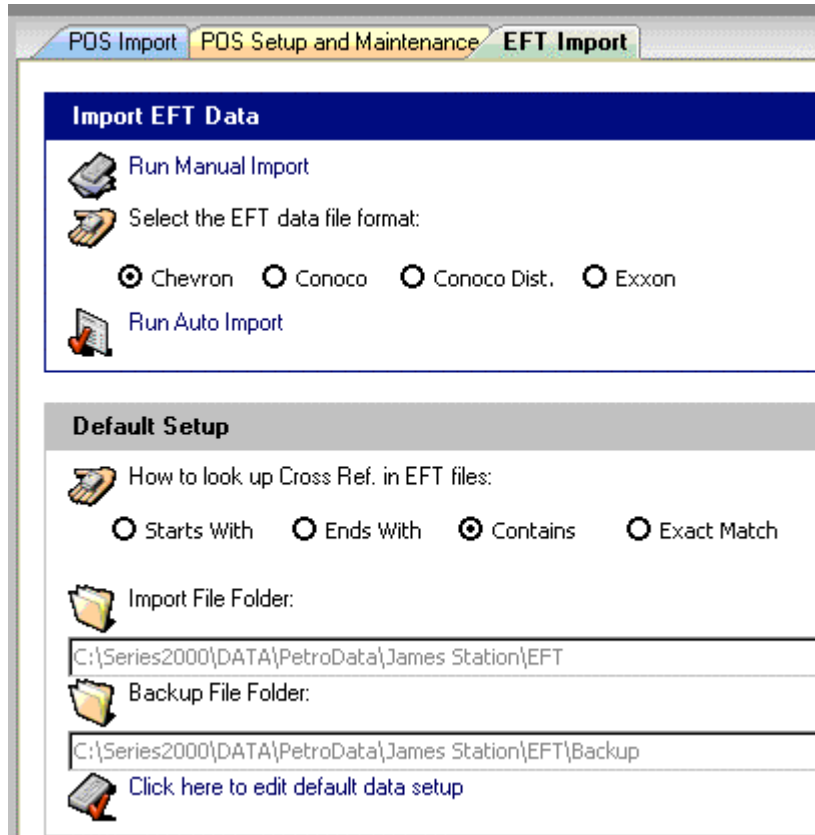


If you are not interfacing with a POS type then only “The target **Series2k** bank end database” needs to be setup. This should point to either the **Series2k** program or the backend database. To change simply click on the square icon on the right and find the correct mde or mdb database.

EFT Import tab:

Created on 6/11/2005 6:36 AM

Once that is done click on the EFT ImpTable Tab and the following will be displayed:

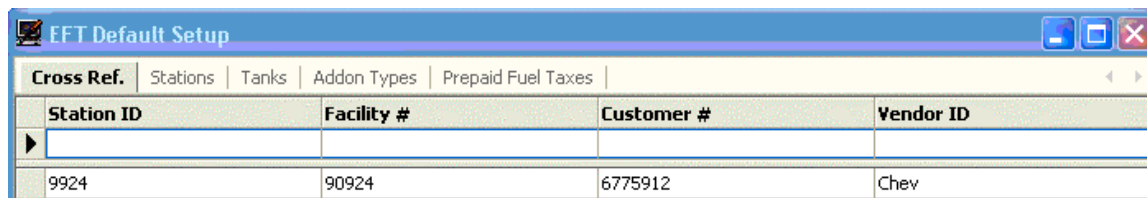


This screen is used to setup the import locations of the EFT csv files, which are created when downloaded from the **Chevron-Texaco** web site. You will need to locate the location you save the files once downloaded from the web and also a backup location where the **Series2k** will automatically store the processed files.

The “How to look up Cross Ref in EFT files” will depend on the fuel name and is normally left with a check mark by the “Starts With”. This is setup by your technician.

Once that is done click on the “Click here to edit default data setup”, and the following screen will be displayed. This is to setup the cross reference between the **Chevron-Texaco** account and the StationID, along with Fuel cross reference and default settings:

Station ID Cross Ref Tab:



The StationID cross ref lets you set which Facility number/customer number and vendor ref that is used for each fuel invoice and EFT importation. If you use Chevron’s web site and have 2 different accounts – one for EFT’s and one for Fuel invoices, setup the EFT account number under Facility # and Fuel Invoice under Customer #. Otherwise just use customer #.

Station Details Tab:

The screenshot shows the 'EFT Default Setup' window with the 'Stations' tab selected. The table below represents the data visible in this tab.

Station ID	Fuel Measure	Day Off	Services	Blend Flag	Software Versi...	POS System
9924	Gallons		0 Self	<input type="checkbox"/>	4.60	Nucleus

The Station Details tab lets you review the station details but no changes should be made here.

Tanks Details Tab:

The screenshot shows the 'EFT Default Setup' window with the 'Tanks' tab selected. The table below represents the data visible in this tab.

Station ID	Fuel Tank #	Tank Type ID	Fuel Name	Last Price	Man Cross Ref.
9924	1	1	Supreme-Self		0 CHV PU
9924	2	2	Unl-Self		0 CHV RU
9924	3	1	F875		0 CHV XX CARFG3 O...

You will need to know the fuel name used by **Chevron-Texaco** so we can import their fuel into the correct location into the *Series2k*. Please email us your fuel invoice CSV file and we will set this up for you. Or simply open the fuel invoice and look at the following line:

114682272,619712456,114682279,32,0,BULK,CHV MU CARFG3 OPRG
 VOC1,1,X,1132.000,1.911060,GA,0.154360,0.180000,0.000000,2163.32

Due to the fact that Chevron changes the actual name during the year only choose the specific part of the description that describes the fuel i.e. MU for Midgrade, RU for regular and PU for Premium and DF2 for Diesel.

Add-on Details Tab:

The screenshot shows the 'EFT Default Setup' window with the 'Addon Types' tab selected. The table below represents the data visible in this tab.

Station ID	Tank Ref.	Addon Type	Amount	Date changed
9924	1	Fuel	0.01405	7/1/2003
9924	2	Fuel	0.01405	7/1/2003
9924	3	Fuel	0.01405	7/1/2003

Add-on defaults will be what you need to add to the base fuel price in the **Chevron-Texaco** invoice to arrive at your true cost for fuel excluding any prepaid taxes. Anytime this changes it must be changed here (0.01405 is the add-on)

Prepaid Fuel Tax Details Tab:

Station ID	Prepaid Tax T...	Tax Date	Tank Ref	Tax Per	Paid By	Paid To
9924	FuelPP	7/1/2003		1	0.09 00009	00009
9924	FuelPP	7/1/2003		2	0.09 00009	00009
9924	FuelPP	7/1/2003		3	0.09 00009	00009

Prepaid Fuel tax should be changed here and will depend if **Chevron-Exaco** collects a prepaid tax from you.

Importing from the Chevron-Exaco Web Site:

Once signed onto the **Chevron-Exaco** web site, in the normal location you print your Fuel Invoices and EFT notices, simply click on the Fuel Invoice Download button (or the EFT Download Button) and then all items that have not been downloaded will be displayed as shown below:

It is important to understand your download options covered in the Step 2: Display on the above screen. With this option you can:

- 1) Download all “Not Downloaded”
- 2) Downloaded
- 3) All

And then you can select a date range and click **Search** then **download these results** after clicking on the select ALL or individually download invoices. From the screen below select the date range and then **Search**

Created on 6/11/2005 6:36 AM

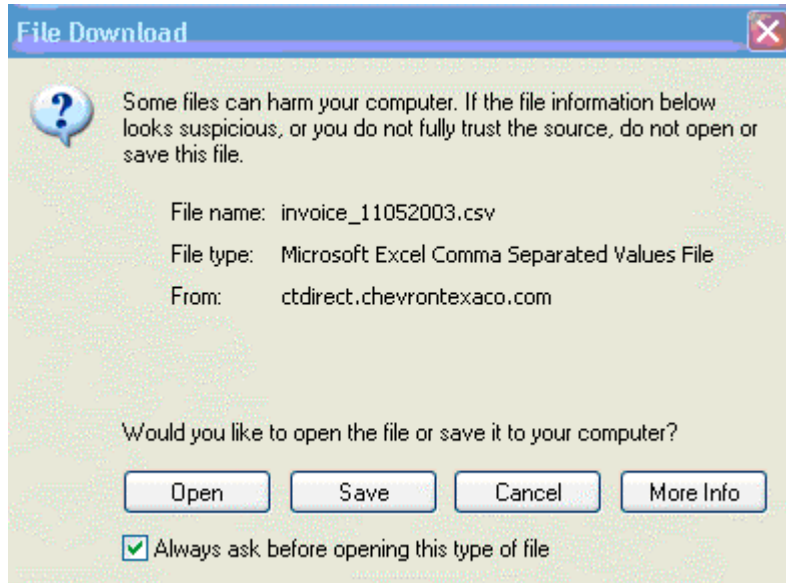
Then using the screen below either **Select ALL** or individually select missing invoices.

Account: ALL
Published Dates: 09/06/2003

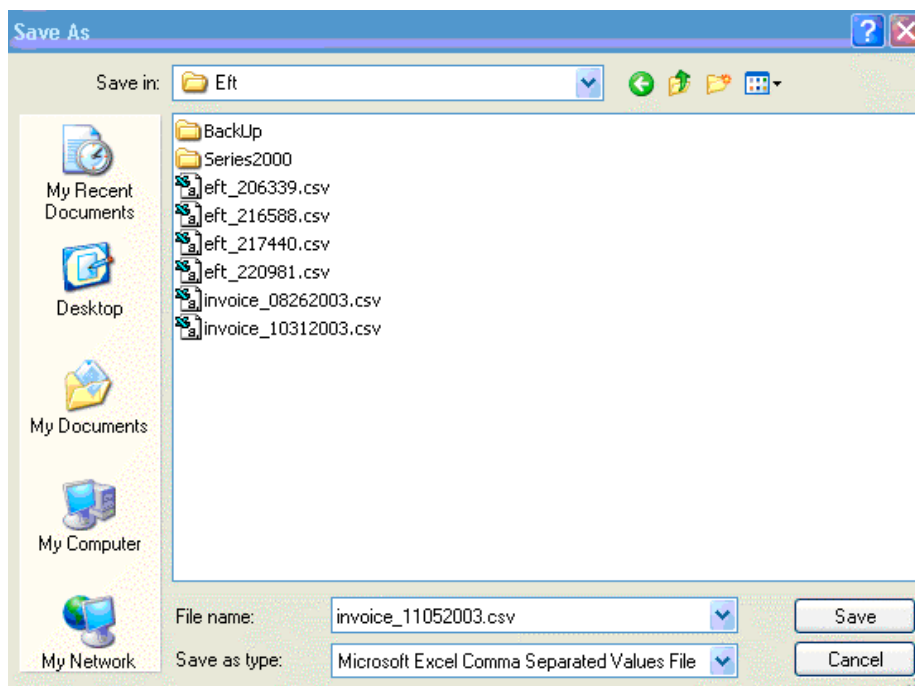
Select All

<input type="checkbox"/>	Invoice #
<input type="checkbox"/>	620050418
<input type="checkbox"/>	620050626

Then click on **download these results** Once you click on the Invoice Download you will be directed to save the file (either fuel invoice or EFT data) as shown below:



Click on the save button and save in the C:\Series2000\EFT directory or as you have defaulted.



If you have many stations you will need to change the name of the import file to differentiate between stations. We would recommend using the default name with the StationID put in front. So change the invoice_11052003.csv to 9924_

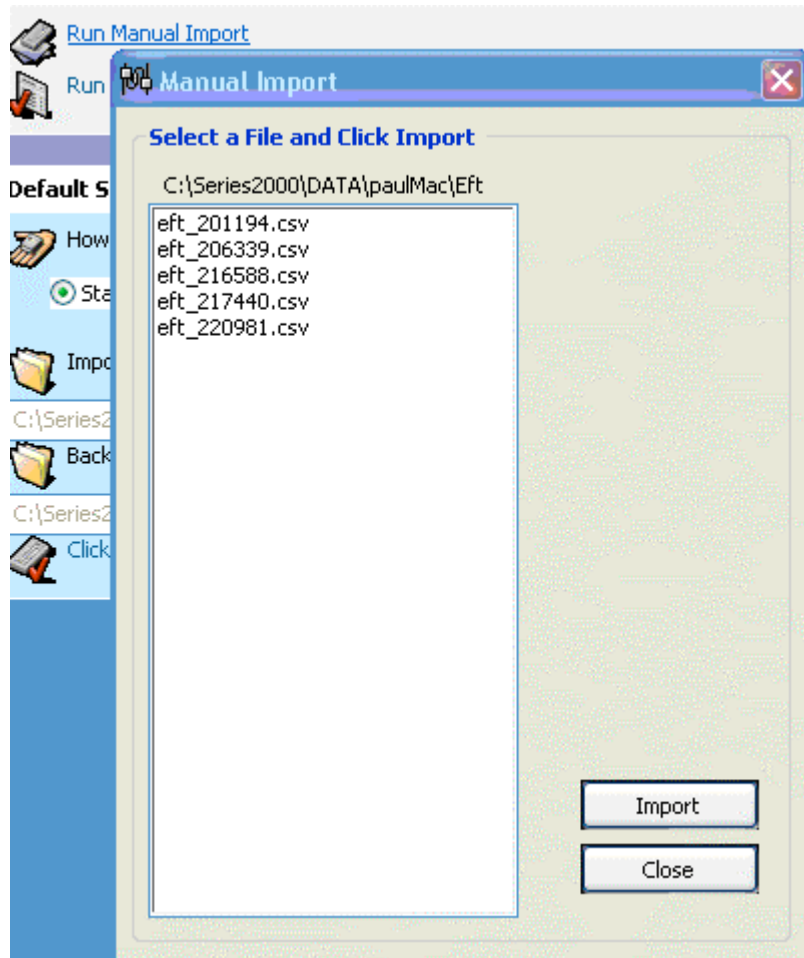
Created on 6/11/2005 6:36 AM

invoice_11052003.csv so you will always know which station the data belongs to. DO NOT CHANGE the ending csv name otherwise **Series2k** will not be able to find the file!

Now click on Save and you are done on the download. Now simply do the same process for EFT's.

Importing Data into the Series2k:

Once data has been downloaded onto your local PC you will need to import the files into the **Series2k**. For the first test, we recommend using the manual import where you will simply click on the Manual Import button, select the CSV file and it will import. ALWAYS START IMPORTING WITH THE OLDEST INVOICE FIRST.



Simply hi-light the file that you want to import and press import.

Once imported you must close the POS Interface program down, start **Series2k** and review the invoices and EFT's for correctness. If all is ok they you can use the Auto Download which downloads all non-processed files.

Reviewing Data from the Chevron-Texaco Web-site:

Once data is downloaded from the web-site you should review this as shown below:

Fuel Invoice Review:

Fuel invoices are reviewed in the normal way from the Fuel Invoice icon on the *Series2k* main screen as shown below:

Tank Number	Fuel Type	Gross	Net	Amount	Street Price	Less Tax Sell	Margin
<input checked="" type="checkbox"/> Invoice Cost				1.66406			
Add-on	Fuel			0.01405			
Prepaid Tax	FuelPP			0.09000			
Total #1 Cost	Supreme-Self	2848	2806	1.76811	1.979	1.979	0.301
<input checked="" type="checkbox"/> Invoice Cost				1.54406			
Add-on	Fuel			0.01405			
Prepaid Tax	FuelPP			0.09000			
Total #2 Cost	Unl-Self	6300	6191	1.64811	1.819	1.819	0.261
<input checked="" type="checkbox"/> Invoice Cost				1.44710			
Add-on	Fuel			0.01405			
Prepaid Tax	FuelPP			0.09000			
Total #3 Cost	Unleaded Fuel	0	0	1.55115	0.000	0.000	-1.461
Grand Total		9148	8997	\$15,164.77			

As can be seen reference is made to the fact that *Series2k* and when it was down loaded downloaded this invoice. Also verification that the dollar amounts, gallons (net and gross) and Invoice Costs are all correct. In this particular case the calculated total and the actual **Inv \$** are not the same and this is due to the Add-on not being correct. The add-on should be correct here and also in the POS Interface screen as covered above to the correct add-on for each fuel tank. This is why it is important to import one invoice before importing all your invoices.

Also should an invoice number already exist in the system for this StationID then *Series2k* will import the invoice but add a letter to the end of the invoice number as shown above. If that invoice is truly a duplicate then simply delete it from the system. The reason for this is **Chevron-Texaco** used to give the same invoice number to credits and debits.

EFT Data Review:

After reviewing the Fuel Invoices, you should review the EFT data. This is accessed from the EFT and Fuel Invoice System for **Chevron-Texaco** only from the main menu. Once on the menu screen first select Bank Transfer Details and this shows. This shows a complete breakdown of all the totals for each day, the amount, purpose, settlement date and invoice number. Remember you can always use all of Microsoft's standard features to sort in any order find and range or specific data. If you need help on these please contact us for instructions or refer to your Microsoft manual.

Bank Transfer Details with transaction breakdown:

Bank Transfer Details with transaction breakdown								Exit
StationID	Notice #	Trans Type	Invoice #	Settle Date	Trans Date	Description	Invoice Amount	
9924	14543363	W	79731360	11/5/2003	11/2/2003	CREDIT CARD TURN-IN	(\$10,196.91)	
9924	14543363	W	79725353	11/5/2003	10/31/2003	DEBIT CARD FEES	\$8.04	
9924	14543363	W	79725353	11/5/2003	10/31/2003	CREDIT CARD TURN-IN	(\$11,553.78)	
9924	14543363	W	79727845	11/5/2003	11/1/2003	CREDIT/BANK CARD FEES	\$254.14	
9924	14543363	W	79727845	11/5/2003	11/1/2003	DEBIT CARD FEES	\$9.49	
9924	14543363	W	79727845	11/5/2003	11/1/2003	CREDIT CARD TURN-IN	(\$12,146.36)	
9924	14543363	W	79731360	11/5/2003	11/2/2003	DEBIT CARD FEES	\$7.54	
9924	14543363	W	79725353	11/5/2003	10/31/2003	CREDIT/BANK CARD FEES	\$233.97	
9924	14543363	W	620025996	11/5/2003	10/31/2003	FUEL	\$14,135.77	
9924	14528743	W	620023296	11/5/2003	10/30/2003	INTEREST EXP	\$144.41	

Credit Card Detail Form:

Gives the batch number, the credit card amount and the total credit card fees applied to that batch

Credit Card Detail Form								
StationID	Notice Number	Settlement Date	Batch Date	TransType	Batch Number	Credit Card Amount	Credit Card Fee	
9924	14543363	11/5/2003	11/2/2003	D	117	(\$987.02)	\$24.38	
9924	14543363	11/5/2003	11/1/2003	D	112	(\$1,011.63)	\$26.89	
9924	14543363	11/5/2003	11/1/2003	D	114	(\$1,598.75)	\$45.56	
9924	14543363	11/5/2003	11/1/2003	D	115	(\$1,776.62)	\$51.25	
9924	14543363	11/5/2003	11/1/2003	D	116	(\$1,256.65)	\$36.67	
9924	14543363	11/5/2003	11/1/2003	D	113	(\$1,852.84)	\$51.14	
9924	14543363	11/5/2003	10/31/2003	D	110	(\$1,845.04)	\$52.42	
9924	14543363	11/5/2003	10/31/2003	D	106	(\$662.42)	\$17.65	
9924	14543363	11/5/2003	10/31/2003	D	109	(\$1,987.56)	\$56.66	

EFT Notice Details:

Gives the breakdown details of Debit Vs Credit card, and the fees involved:

EFT Notice Details											Exit
StationID	Notice Number	Batch Number	Settlement Date	Batch Date	TransType	Batch Amount	Credit Card \$	Debit Card \$	Credit Fee	Debit Fee	QuickBooks Ref
9924	14543363	109	11/5/2003	10/31/2003	D	(\$2,418.96)	(\$1,839.98)	(\$147.58)	\$55.19	\$1.47	
9924	14543363	113	11/5/2003	11/1/2003	D	(\$2,429.08)	(\$1,630.77)	(\$222.07)	\$48.92	\$2.22	
9924	14543363	104	11/5/2003	10/30/2003	D	(\$2,601.03)	(\$1,881.68)	(\$159.14)	\$56.45	\$1.59	
9924	14543363	103	11/5/2003	10/30/2003	D	(\$2,497.91)	(\$1,756.75)	(\$92.49)	\$52.70	\$0.92	
9924	14543363	102	11/5/2003	10/30/2003	D	(\$2,467.65)	(\$1,543.33)	(\$215.58)	\$46.29	\$2.15	
9924	14543363	101	11/5/2003	10/30/2003	D	(\$2,289.09)	(\$1,431.41)	(\$149.34)	\$42.94	\$1.49	

EFT Report Selection Screen:

This screen allows the user to print out daily, weekly, monthly and even yearly reports by station ID. The reports available are shown below with more coming. If you have a specific report you need please email us details and we will create it for you **at no cost** provided the data is available.

To print out from this screen, simply select the report name you want printed, click on the date range, select the Station ID from the drop down list, and then click print. Here is a sample report from the Bank Settlement Amount:

EFT Settlement Detail to your bank:

EFTSettlementDetail

Settlement Date by *November 2003*

<i>Settlement Date</i>	<i>Notice Number</i>	<i>Published Date</i>	<i>Trans Type</i>	<i>QuickBooks Ref</i>	<i>Net Notice Amount</i>
StationID	9924				
11/3/2003	14534163	10/30/2003	W		\$569.96
11/4/2003	14535427	10/31/2003	W		\$3,804.95
11/4/2003	14538030	10/31/2003	W		\$212.99
11/4/2003	14541983	11/3/2003	W		\$78.24
11/4/2003	14541984	11/3/2003	W		\$78.24
11/4/2003	14541985	11/3/2003	W		\$78.24
11/5/2003	14528743	11/3/2003	W		\$428.02
11/5/2003	14543363	11/3/2003	D		(\$19,046.64)

Summary for 'Settlement Date' = 11/5/2003 (8 detail records)

Sum (\$13,796.00)

Summary for 'StationID' = 9924 (8 detail records)

Sum (\$13,796.00)

Grand Total (\$13,796.00)

EFT Credit Card Fees Detailed by Month:

<i>EFT Credit Card Fees Detailed by Month</i>							Page 1 of 1
<i>Settlement Date by</i> November 2003							
<i>Balance</i>	<i>Batch Number</i>	<i>Batch Date</i>	<i>Notice Number</i>	<i>Settlement Date</i>	<i>Credit Card Fee</i>	<i>Debit Card Fee</i>	
StationID	9924						
N	112	11/1/2003	14543363	11/5/2003	\$25.17	\$1.72	
N	113	11/1/2003	14543363	11/5/2003	\$48.92	\$2.22	
N	114	11/1/2003	14543363	11/5/2003	\$44.36	\$1.20	
N	115	11/1/2003	14543363	11/5/2003	\$50.24	\$1.01	
N	116	11/1/2003	14543363	11/5/2003	\$36.17	\$0.50	
N	117	11/2/2003	14543363	11/5/2003	\$21.77	\$2.61	
Summary for 'Settlement Date' = 11/5/2003 (6 detail records)					\$226.63	\$9.26	
Summary for 'StationID' = 9924 (6 detail records)					\$226.63	\$9.26	
Grand Total					\$226.63	\$9.26	

EFT Bank Transfer Grouped by Type:

EFT Bank Transfers Grouped by Type

StationID		9924				
<i>Description</i> CREDIT CARD TURN-IN						
<i>Transaction Date</i>	<i>Settlement Date</i>	<i>Invoice Number</i>	<i>Notice Number</i>	<i>Invoice Amount</i>		
11/1/2003	11/5/2003	79727845	14543363	(\$12,146.36)		
11/2/2003	11/5/2003	79731360	14543363	(\$10,196.91)		
<i>Summary for 'Description' = CREDIT CARD TURN-IN (2 detail records)</i>					Total	(\$22,343.27)
<i>Description</i> CREDIT/BANK CARD FEES						
<i>Transaction Date</i>	<i>Settlement Date</i>	<i>Invoice Number</i>	<i>Notice Number</i>	<i>Invoice Amount</i>		
11/1/2003	11/5/2003	79727845	14543363	\$254.14		
11/2/2003	11/5/2003	79731360	14543363	\$201.46		
<i>Summary for 'Description' = CREDIT/BANK CARD FEES (2 detail records)</i>					Total	\$455.60
<i>Description</i> DEBIT CARD FEES						
<i>Transaction Date</i>	<i>Settlement Date</i>	<i>Invoice Number</i>	<i>Notice Number</i>	<i>Invoice Amount</i>		
11/1/2003	11/5/2003	79727845	14543363	\$9.49		
11/2/2003	11/5/2003	79731360	14543363	\$7.54		
<i>Summary for 'Description' = DEBIT CARD FEES (2 detail records)</i>					Total	\$77.03
<i>Summary for 'StationID' = 9924 (6 detail records)</i>					Total	(\$21,870.64)
Grand Total					(\$21,870.64)	

Credit Card Batches by Day:

Credit Card Batches by Day

	<i>Notice Number</i>	<i>Batch Date</i>	<i>Batch Number</i>	<i>Batch Amount</i>
StationID	9924			
<i>Batch Date by Day</i>	<i>Saturday, November 01, 2003</i>			
	14543363	11/1/2003	113	(\$2,429.08)
	14543363	11/1/2003	114	(\$2,454.10)
	14543363	11/1/2003	115	(\$2,519.88)
	14543363	11/1/2003	116	(\$1,549.46)
	14543363	11/1/2003	112	(\$1,218.05)
Summary for 'Batch Date' = 11/1/2003 (5 detail records)				(\$10,170.57)
<i>Batch Date by Day</i>	<i>Sunday, November 02, 2003</i>			
	14543363	11/2/2003	117	(\$1,244.39)
Summary for 'Batch Date' = 11/2/2003 (1 detail record)				(\$1,244.39)
Summary for 'StationID' = 9924 (6 detail records)				(\$11,414.96)
Grand Total				(\$11,414.96)

Setting up the *Series2k* for Chevron-Texaco / QuickBooks Interface:

Setup for the interface from the **Chevron-Texaco** web site is covered above but we now need to setup the interface from the **Series2k** to QuickBooks. *You must remember that in order for Series2k to “talk” to QuickBooks you must have your QuickBooks open with the correct company running.*

First Setup your QuickBooks Accounts:

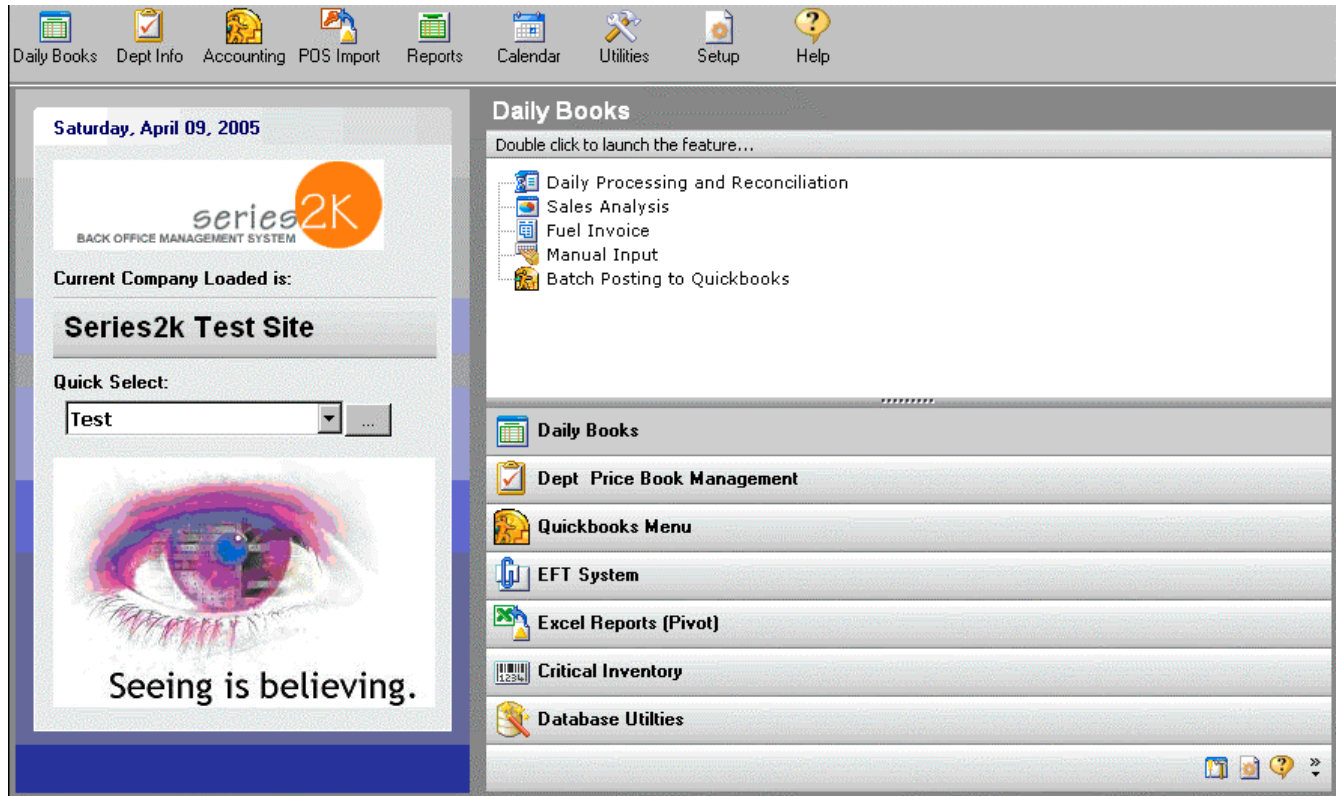
As you are aware the **Series2k** sets up all your Inventory, Cost of Goods and Sales accounts automatically for you (or they can be mapped to existing), however for the other expense items these need to setup depending on how you want to handle each transaction. Below is what we recommend to be setup:

›Chevron Expenses	Expense
♦Charge Backs	Expense
♦Chevron Interest	Expense
♦Chevron POS Lease	Expense
♦Credit Card Fees	Expense

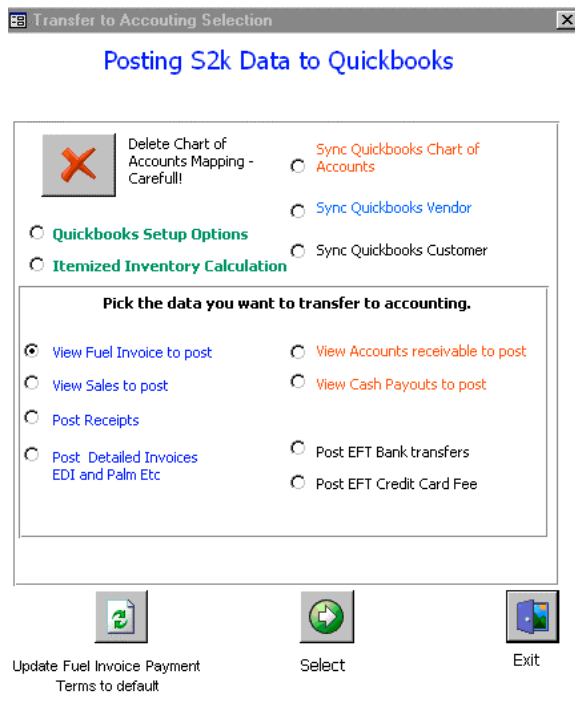
Some customers like to keep the Debit and Credit Card fees separate and this can be done. We would suggest you set this up – then test the results and adjust accordingly. The great feature of our system is that you can re-export to QuickBooks as many times as you like (2003 and up only) and we will auto delete the last postings.

Sync QuickBooks to *Series2k*

Once you have setup your QuickBooks chart of accounts you will need to sync them with the *Series2k* system. From the main Chevron-Texaco menu:



Select QuickBooks Menu button and the following screen will be displayed:



We would recommend that you delete the COA (Chart of Accounts) mapping first unless you already know for a fact that your QuickBooks mapping is upto date. **DO NOT DELETE** if you are already setup and running correctly with other QuickBooks interfaces.

Once deleted click on the Sync QuickBooks Chart of Accounts button. This process will take about 2 minutes. When this is complete click on ok and then click on Setup EFT's and Fuel Invoices for **Chevron-Texaco** Import and with the following screen:

EFT Detail setup form used to interface your EFT's with Quickbooks

Station ID	Chevron Expense Description	QuickBooks COA	Create Invoice	Send To Qb
4847	1ST INST	Inventory Totals:Inventory - C-Store:Inventory - A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	2ND INST	Inventory Totals:Inventory - C-Store:Inventory - A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	3RD INST	Inventory Totals:Inventory - C-Store:Inventory - A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	ADJ INV	Inventory Totals:Inventory - C-Store:Inventory - A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CANCEL INV	Inventory Totals:Inventory - Fuel	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CC CHGBK	Chevron Expenses:Charge Backs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CC CHRGBK	Chevron Expenses:Charge Backs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	COOP AD	Advertising	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CR ADJ	Miscellaneous	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CREDIT CARD TURN-IN	Station Cash Reconciliation:CASH(Used By Series2k)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Record: 1 of 30

The form above is used to setup the chart of accounts mapping to Quickbooks and how to create invoices for the Chevron charges. To do that setup the Expense accounts in Quickbooks first - then Sync over the Chart of Accounts using the Sync button on the Send to Quickbooks icon. Then select the Chevron Expense Description and the appropriate Quickbooks COA .

StationID	Facility Number	Customer Number	VendorID	QBBankAccount
4847	207445	6875760	00009	1 Washington Mutual

Record: 1 of 1

StationID	Number of Tanks at this station
4847	3

Record: 1 of 2

Use this form to let the system know how many tanks are physically at this location. This is only used for Chevron Fuel Invoice Import Routine

Exit

Created on 6/11/2005 6:36 AM

A more detailed cross-reference screen is shown below:

Station ID	Chevron Expense Description	QuickBooks COA	Create Invoice	Send To Qb
4847	ADJ INV	Inventory Totals:Inventory - C-Store:Inventory - A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CANCEL INV	Inventory Totals:Inventory - Fuel	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CC CHGBK	Chevron Expenses:Charge Backs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CC CHRGBK	Chevron Expenses:Charge Backs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	COOP AD	Advertising	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CR ADJ	Miscellaneous	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CREDIT CARD TURN-IN	Station Cash Reconciliation:CASH(Used By Series2k)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	CREDIT/BANK CARD FEES	Chevron Expenses:Credit Card Fees	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	DC 31FEE	Chevron Expenses:Credit Card Fees	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	DEBIT CARD FEES	Chevron Expenses:Credit Card Fees	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	DIESEL	Chevron Checking	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	FUEL	Chevron Checking	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	GASO	Chevron Checking	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	INTEREST EXP	Chevron Expenses:Chevron Interest	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	MER DISC	Inventory Totals:Inventory - C-Store:Inventory - A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	MERCH DISC	Inventory Totals:Inventory - C-Store:Inventory - A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	MISC	Miscellaneous	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	MS29 FEE	Chevron Expenses:Credit Card Fees	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	MS29 T/I	Station Cash Reconciliation:CASH(Used By Series2k)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	MS31 FEE	Chevron Expenses:Credit Card Fees	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	MS31 T/I	Station Cash Reconciliation:CASH(Used By Series2k)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	PR ADJ	Miscellaneous	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	REBATE	Chevron Rebate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	RENT	Chevron Expenses:Chevron POS Lease	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	SSTRUBLU	Advertising	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	TAX ADJ	Fuel Sales Tax	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4847	UNKNOWN	Miscellaneous	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Once you have imported your EFT's the **Chevron-Texaco** EFT Description will be automatically added to the drop down list. You will need to select "unselected" descriptions if you want that item to be sent to QuickBooks for you.

Set this screen up as follows:

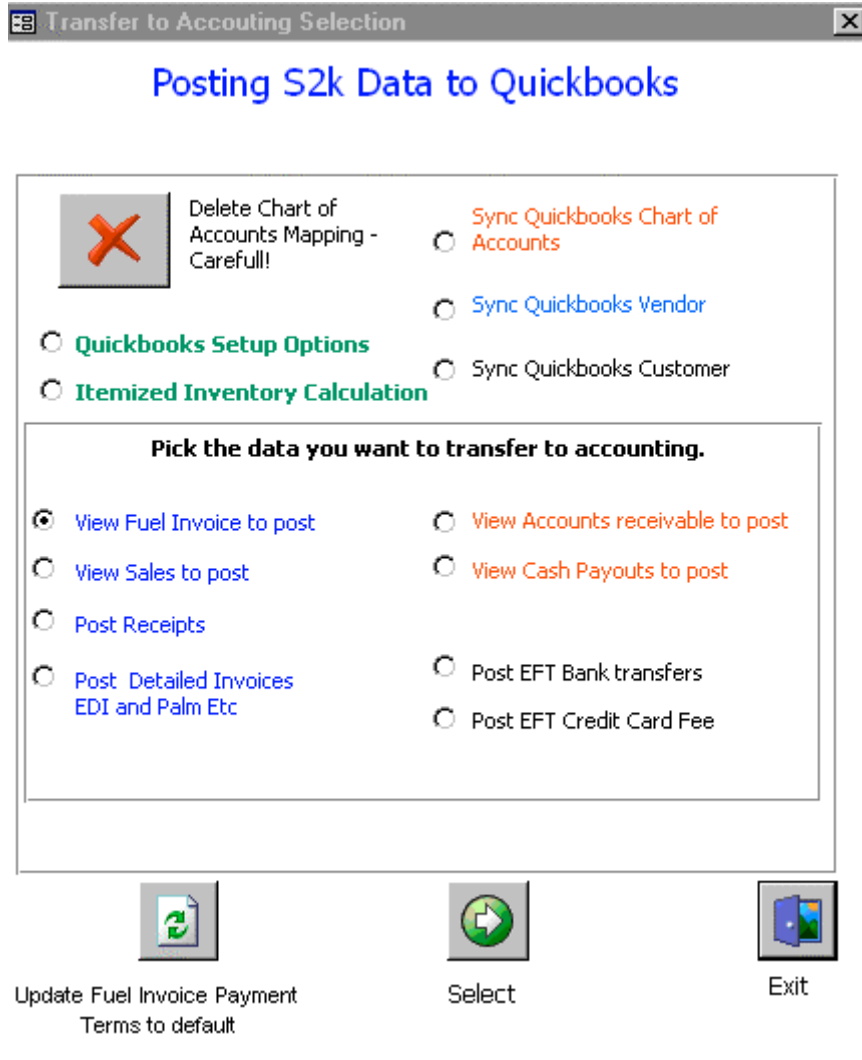
- 1) select a new description
- 2) then select the QuickBooks chart of accounts that it should be sent to, and
- 3) then whether this items requires an invoice to be generated or not (only required for inventory items like the **Chevron-Texaco** Cars etc) and
- 4) Then whether that items should be posted to QuickBooks.

Please remember that if **Chevron-Texaco** adds anymore items to their EFT's these will be auto loaded into **Series2k** but WILL require mapping to QuickBooks.

The above list shows how we suggest the mapping to be done but this can be your personal requirement.

Posting to QuickBooks:

Once the mapping and importing from the web site has been done now it is time to start exporting data to QuickBooks. Select Batch Posting to QuickBooks button and the following screen will be displayed:



Then from the above menu select Post EFT Bank Transfers. Do not use the POS EFT Credit Card Fees unless you want itemized details stored in QuickBooks. We do NOT recommend doing this as the list is very very big and not necessary.

Created on 6/11/2005 6:36 AM

Click on Post EFT Bank Transfers and the following screen will appear:

ID	StationID	Settlement Date	Notice Number
1735	4847	1/10/2003	14005502
1734	4847	1/8/2003	14005502
1563	4847	1/7/2003	692
1561	4847	1/2/2003	691
1560	4847	1/2/2003	690
1559	4847	1/1/2003	689
1558	4847	1/1/2003	688
1557	4847	12/31/2002	687
1555	4847	12/26/2002	685
1556	4847	12/26/2002	686
1554	4847	12/24/2002	684
1553	4847	12/23/2002	683
1552	4847	12/20/2002	682
1551	4847	12/19/2002	681

From this you can select the days you want and then click on **Post Selected Transactions**. Remember you can multi select days to post by simply hi lighting using the Shift or Control key. The black hi-lighted days are the ones that are going to be posted.

Once posted you can review the data in QuickBooks. If you want changes and do not know how to do this please fax us over the financial reports and advise us what you want to do and we will adjust it for you. Our fax number is 619 464 5569.

If you want to re-send any day simply click on the **Posted Record** from the above screen and do the same process.

Conclusion

As can be seen from the above the **Series2k Chevron-Texaco** Web Interface is a very complete system but correct setup is critical and that is why we charge you a setup fee to make certain your station is setup correctly. The above intructions are for your understanding of our system. Any questions please email us at info@Series2k.com.

Thank you for supporting **Series2k** in our goal to make *your* life easier!